MAIN STREET MEDINA

FACADE MATCHING GRANT & BUILDING REHAB LOAN PROGRAMS

FORMS

(THIS PAGE INTENTIONALLY LEFT BLANK)

Application Form

Applicant's Name: _____
Address: _____
Telephone: _____Cell: _____
Email: _____

If Applicant is not the Property Owner, also provide contact information for the Property Owner:
Name: _____
Address: _____
Telephone: _____Cell: _____
Email: _____

Describe the work to be done (add sketches, photos, etc.): _____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

(attach additional pages to expound further)

Explain what this project does to positively impact the design aesthetic of your building, improve property and business values, and/or help with the historical preservation of your building: _____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

(attach additional pages to expound further)

Total Estimated Cost of the Project: $_____

Amount I am:
- applying for as part of the Matching Grant Program $_____
(up to $5,000)

- applying for as part of the Low Interest, Revolving Loan Program $_____
(up to $25,000)

- covering with other funds $_____

Intended Project Start Date / Completion Date: _____ / _____

I am interested in having an artistic rendering generated Yes _____ No _____
- Free for MSM Members
- $100 for non-MSM Members (or for $225/year become a Small Business Member by visiting https://www.mainstreetmedina.com/be-a-member.html)

This project will require review/approval by the Historic Preservation Board Yes _____ No _____

Signatures of Approval

I certify:
- I have read, and agree to, the Eligibility, Requirements, Terms & Conditions, and Process Steps outlined;
- I am able to fully fund this project upfront in order to be eligible for matching funds upon completion (AND/OR) I expect to qualify for the loan program specific to the terms outlined by ECDI,
- this project and application have been reviewed and approved by both the property owner and business owner(s) of the affected building
- I have reviewed/prepared this completed application and consent to its filing. The information provided is accurate to the best of my knowledge.
- I acknowledge and understand that approval for the receipt of funds in no way creates liability of any kind whatsoever on behalf of MSM and agree to indemnify and hold MSM harmless from any and all liability.

Signature of Applicant: _____ Date _____

Signature of Property Owner (if not the Applicant): _____ Date _____

Final Status Report Form

Main Street Medina looks forward to capturing the impact of our Facade Matching Grant & Building Rehab Loan Programs and your Status Report is vital to our ability to tell the stories of the projects that were funded. These stories will promote the good work you are doing in downtown Medina and will help garner support for future programs.

Please fill out the following information upon completion of your project, no later than two (2) weeks from the end date, and prior to June 30, 2026.

Applicant Name: _____

Property Owner Name (if not the Applicant): _____

Property/Business Location: _____

Matching Grant Program Yes _____ No _____
(AND/OR)
Low-Interest Loan Program Yes _____ No _____

Total Project Cost $ _____

Funded Amount(s) $ _____

In the space below, please summarize your project and how the funds were spent. Also, describe how the funding you received helped you positively enhance the design aesthetic of your building, improve property and business values, and/or help with the historical preservation of your building. Include any news articles, photographs, or any other information that may allow us to further promote this program, this project, your business, and your dedication to downtown Medina.

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

I certify:

- I have reviewed/prepared this completed Final Status Report Form and consent to its filing. The information provided is accurate to the best of my knowledge.
- I give and grant in perpetuity to MSM the right to use my name, voice, statements, and/or images as part of, and for the purposes of, promoting this program.

Signature of Applicant: _____ Date _____

Signature of Property Owner (if not the Applicant): _____ Date _____

Funding Reimbursement Form (specific to the 'Matching Grant Program')

A request for reimbursement may only be made upon completion of the project, after a final visual inspection by Main Street Medina, after the contractor(s) has/have been paid in full, and all compliance forms and payment documentation have been provided to Main Street Medina.

Applicant Name: _____

Property Owner Name (if not the Applicant): _____

Project Completion Date: _____

Total Project Cost: $_____

Funding Reimbursement Request: $_____

Please verify that each of the documents requested below are enclosed with this form by checking each box:

- ☐ A completed 'Final Status Report Form'
- ☐ A copy of each paid invoice, as relevant, for the specific project
- ☐ An invoice to Main Street Medina for a reimbursement in the amount of the funding request noted above, with the item listed as: "Main Street Medina Facade Matching Grant Reimbursement"

==========

By signing below, you certify that funding awarded through this program was used to specifically fund the project as submitted in the original 'Application Form' and summarized in the 'Final Status Report Form'.

Signature of Applicant: _____ Date _____

Signature of Property Owner (if not the Applicant): _____ Date _____

==========

For Main Street Medina Use Only:

Funding Reimbursement Amount: _____

Date of Reimbursement: _____

Reimbursement Certified By: _____

(THIS PAGE INTENTIONALLY LEFT BLANK)

SELECTION CRITERIA

Design Committee Selection Criteria

A rating scale from one (1) to five (5) will be used, with one being the lowest and five being the highest.

The proposed improvements to the building's facade are **comprehensive in nature** and will have a significant positive impact on the **design aesthetic** of the building and/or the surrounding area.

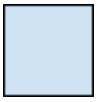
- Well-thought-out vision, including sketches or photos
- Considerable in scope and scale
- Will be clearly visible to the public
- Part of a larger, longer-term enhancement of the property

The proposed improvements help with the **historical preservation** of the building.

- Reinforces or bolsters the historical significance of the building or its historical role in the city
- Resolves or prevents structural issues, supports code enforcement, etc.

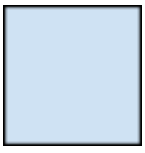
Up to two (2) additional points are awarded if the subject property is a building **constructed prior to 1950 and has historical or design significance**.

- One (1): building was built prior to 1950 (75 years old or older)
- Two (2): building was built prior to 1925 (100 years old or older)



The proposed improvements **bolster economic vitality** within the city.

- Increases property and business values
- Catalyzes development
- Benefits the surrounding area

An additional three (3) points are awarded if the proposed improvements are specific to an applicant/property/business that is currently a **Main Street Medina Member**.

TOTAL POINTS (Out of a Maximum of 20):